



Patco Electrical Services, Inc.

It's The Quality That Counts

Employment Application

Location: _____

It is the policy of Patco Electrical Services, Inc. to provide equal employment opportunities to all applicants and employees without regard to any legally protected status such as race, color, religion, gender, national origin, age, disability or veteran status.

Applicant Information

Full Name: _____ Date: _____
First M.I. Last

Address: _____
Street Address Apartment/Unit #

City State ZIP Code

Cell Number: _____ Alternate Number: _____ Email: _____

Date Available: _____ Social Security Number: _____

Position Applied for: _____ Desired Salary: _____

Do you possess an electrical license? YES NO
 Type: _____ State Issued: _____

Have you ever worked for this company? YES NO
 If yes, when? _____

Who referred you to our company? _____

Are you at least 18 years old? YES NO

Are you a citizen of the United States? YES NO If no, are you authorized to work in the U.S.? YES NO

Are you able to perform the essential functions of the job position without reasonable accommodations? YES NO

If no, what reasonable accommodations would you require? _____

How will you get to work each day? _____

Do you possess valid driver's license? YES NO
 Type: _____ State Issued: _____

Have you ever been convicted of any crime, including traffic violations? YES NO

If yes, explain:

THE EXISTENCE OF A CRIMINAL RECORD DOES NOT CONSTITUTE AN AUTOMATIC BAR TO EMPLOYMENT UNLESS RELEVANT TO THE TYPE OF EMPLOYMENT.

Previous Employment

Company: _____ Phone: _____

Address: _____ Supervisor: _____

Job Title: _____ Salary: _____

Responsibilities: _____

From: _____ To: _____ Reason for Leaving: _____

May we contact your previous supervisor for a reference? YES NO

Company: _____ Phone: _____

Address: _____ Supervisor: _____

Job Title: _____ Salary: _____

Responsibilities: _____

From: _____ To: _____ Reason for Leaving: _____

May we contact your previous supervisor for a reference? YES NO

Company: _____ Phone: _____

Address: _____ Supervisor: _____

Job Title: _____ Salary: _____

Responsibilities: _____

From: _____ To: _____ Reason for Leaving: _____

May we contact your previous supervisor for a reference? YES NO

Education

High School: _____ Address: _____

From: _____ To: _____ Did you graduate? YES NO Diploma: _____

College: _____ Address: _____

From: _____ To: _____ Did you graduate? YES NO Degree: _____

Other: _____ Address: _____

From: _____ To: _____ Did you graduate? YES NO Degree: _____

Awards, Honors and/or Special Achievements:

List below any skills that may be useful for the job you are seeking. Enter the number of years of experience, and indicate the number which corresponds to your ability for each particular skill.

Ability or Rating Scale:
1- Poor 2 3 4 5- Exceptional

Skill	Years Experience	Ability or Rating

Please provide any other information that you believe should be considered:

References

Please list any two people who would be willing to provide a reference for you.

Full Name: _____ Relationship: _____

Company: _____ Phone: _____

Address: _____

Full Name: _____ Relationship: _____

Company: _____ Phone: _____

Address: _____

Military Service

Branch: _____ From: _____ To: _____

Rank at Discharge: _____ Type of Discharge: _____

If other than honorable, explain: _____

Certification

I certify the information provided on this application is truthful and accurate to the best of my knowledge. I understand that providing false or misleading information will be the basis for rejection of my application, or if employment commences immediate termination.

I authorize *Patco Electrical Services, Inc.* to contact former employers and educational organizations regarding my employment and education. I authorize my former employers and educational organizations to fully and freely communicate information regarding my previous employment, attendance, and grades. I also authorize those persons designated as references to fully and freely communicate information regarding my previous employment and education.

If an employment relationship is created, I understand that unless I am offered a specific written contract of employment signed on behalf of the organization by its President/CEO, the employment relationship will be entirely voluntary in nature. In other words, with appropriate notice, I will have the full and complete discretion to end the employment relationship which I choose and for reasons of my choice. Similarly, my employer would have the same right. Moreover, no agent, representative, or employee of *Patco Electrical Services, Inc.*, except in a specific written contract of employment signed on behalf of the organization by its President/CEO, has the power to alter or vary the voluntary nature of the employment relationship.

I HAVE CAREFULLY READ THE ABOVE CERTIFICATION. I UNDERSTAND AND AGREE TO ITS TERMS.

NOTICE: BY SIGNING BELOW, YOU ARE CERTIFYING THE INFORMATION YOU PROVIDED AND THE ABOVE STATEMENT.

YES NO

HAVE YOU READ AND UNDERSTAND THE ABOVE STATEMENT?

Signature: _____ Date: _____